



Quality Control and Monitoring Plan

According to the RODOS project application, the University of Ghent, as the Lead Partner for the Work Package 5 – Quality plan, has prepared an outline of activities to be implemented as part of this package. This outline builds on the description provided in the project application.

As foreseen by the application, Quality control and monitoring will be achieved through a number of measures:

1. Procedures for self-evaluation will be established by CQCM. Self-evaluation reports will be regularly sent to the CQCM as an important contribution to the overall quality control. Besides, representatives of the partner institutions will carry out the everyday monitoring of work plan realization in close cooperation with the contact person from CONUS through project web site monitoring and by sharing information about the progress.
2. Internal evaluation will include not only an analysis of the project activities by the CQCM, but also an analysis of questionnaires distributed to participants at the end of every training and seminar.
3. External individual experts nominated by CQCM will evaluate all project activities annually, at the end of the first, second and third project year. The external experts will be chosen among the experts of the Council of Europe or EUA, having in mind the established close connections with CONUS, UB and NCHE. The evaluation report will not only assess the progress of the project activities and outcomes, but will also give comments, suggestions and recommendation for further activities in order to reach the planned goals.

The combination of internal and external view on the project is expected to provide a useful input in the process of securing quality of the RODOS project.

Committee for Quality Control and Monitoring (CQCM) was established at the project kick-off meeting:

1. Dieter De Bruyn, University of Ghent,
2. Vassilis Moustakis, Technical University of Crete,
3. Srdjan Stankovic, Conference of the Universities of Serbia,
4. Verka Jovanovic, University Singidunum and
5. Slobodan Radicev, Association of PhD candidates and young researchers of Serbia

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Task	Description	Deadline
5.1.	Self-evaluation by consortium members (by Project evolution form)	Every year
5.1.	Self-evaluation by consortium members (by Event evolution form)	After every event
5.2.	Report of the Committee for Quality Control and Monitoring (based on Self-evaluation by consortium members)	Every year
5.3.	External quality control by external experts (based on Report of the CQCM)	Every year
5.4.	Peer review of the study program (The study programs formulated for the selected Doctoral Schools will be evaluated by the academic staff from the EU institutions)	On the end of third year

Additional external evaluation

1. **External evaluation by NEOs.** As part of their regular activities, National Erasmus+ Office in Serbia is expected to conduct regular desk monitoring and field monitoring visits. The official feedback received by the consortium will be taken as input for the quality enhancement by the project consortium.

2. **Financial audit.** The audit of financial management of the project will be conducted in the second part of project implementation period and is the responsibility of project Grant Holder (Conference of the Universities of Serbia).