



Brussels, **13 DEC. 2017**
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File code: 544093 (2013-5028)

Mr. Vladimir Bumbasirevic
Conference of the Universities of Serbia
Studentski Trg. 1
RS – 11000 Belgrade

Email: kabinet@rect.bg.ac.rs

Subject: Final Report Project nr. 544093-TEMPUS-1-2013-1-RS-SMGR (2013-5028)

Dear Mr. Bumbasirevic,

I would like to inform you about the assessment of the Final Technical Implementation Report and the Financial Statement of the above-mentioned Tempus Structural Measure.

This letter summarises the content and financial outcome of the project.

1. Final Technical Implementation Report

We would firstly like to congratulate you on the results you have attained during your participation in the Tempus programme, and on the high standards that you have reached in the implementation of your activities. We hope that the consortium will build on the outcomes achieved and that your co-operation together will continue.

In particular we would like to underline the importance of the efforts done by the project team in order to found the Doctoral Schools and to implement the related activities foreseen in order to achieve this main result of your project.

We encourage your consortium to ensure that all the Doctoral Schools founded in the framework of your Tempus project continue to work also after its end, guaranteeing the sustainability of the project outcomes.

We acknowledge also the formulation of new Quality Assurance standards that were adopted by the National Council for Higher Education becoming in this way official by-law as planned at the beginning of the project.

We take note that your consortium considered NaRDus, the National Repository of Dissertation in Serbia, as one of the very important achievements of the project and we welcome the information that its sustainability is ensured by the agreement on the functioning and funding of NaRDus between Ministry of education and the Computer Science of the University of Belgrade.

We notice also that you consider that project is sustainable considering that the performed activities and outcomes provided benefits to the main beneficiaries of the project and answered specific needs of the HE sector and we appreciate that the investment done by the consortium in networking and in disseminating the results had play a role in building the necessary requisites for the continuation of the project after its official end.

Regarding the sustainability of your project, we underline the importance to consider continuing to work together with the entire consortium on the contents of the Doctoral Schools, on the update of the website, encouraging all possible ways to valorise the outcomes of the project.

2. Financial Assessment

Please note that the Agency's financial analysis is based exclusively on the documents that were submitted to the Agency. If after having considered our comments carefully you wish to contest the final amount of the grant, the amounts contested by you must be *identified individually and accompanied by the corresponding supporting documents*.

Each supporting document should be numbered and its reference number recorded in **a list detailing all the supporting documents provided with their respective amounts indicated, and showing as the result the total amount contested**. If there are several documents to justify a single cost, the total of the various amounts must be given. Absence of supporting documentation to justify the declared costs will mean that the corresponding amounts remain ineligible.

In order to be accepted for further review, your observations - presented as indicated above - must be **signed by the legal representative** of your institution and be sent **by post** at the latest **within 60 calendar days following the dispatch of this letter**.

Following the Agency's analyses of your observations a second and final letter will be sent to you, finalising the assessment exercise. Further observations or appeals will *not* be accepted.

We will consider that the absence of any observations from you within the above-mentioned deadline of 60 days is equivalent to your formal, unconditional and irrevocable agreement to the amounts mentioned in the Agency's assessment below.

Please find below the deductions and comments concerning the financial evaluation of your report:

II – TRAVEL COSTS

According to point 4.3.3 of the "Guidelines for the use of the grant" concerning the eligible expenses for **staff** costs of stay:

"This budget heading is meant to provide each person participating in a mobility programme with a daily allowance to cover costs for subsistence, accommodation, local and public transport such as bus and taxi, personal or optional health insurance etc.

The following **ceilings in euro** apply per person:

Duration	Costs of stay for international mobility or within an EU country	Costs of stay for Partner Country staff within their own country
1 day	150	100
2 days	292	190
3 days	434	280
4 days	576	370
5 days	718	460
6 days	860	550
1 week	1.000	640
2 weeks	1.600	1.000
3 weeks	2.100	1.250
4 weeks	2.500	1.500
Additional weeks	300	200

Where the stay falls between the week durations indicated in the table, the upper limit will be calculated as follows:

The figure for the shorter duration is subtracted from the figure for the longer duration. The resulting figure divided by 7 gives the daily allowance for each day over and above the duration of the shorter stay.

For example: For an international mobility of 17 days: (3 weeks) 2 100 – (2 weeks) 1 600 = 500. Divided by 7 = 71.43. The costs of stay can be 1 600 + (3 x 71.43) = EUR 1 814.29 maximum.

These references are maximum rates. The amount paid should, however, be relative to the destination (cost of living) and in accordance with the sending institution's policy.

Except in the case of a **national law** to the contrary, beneficiary institutions should not suspend payment of normal salaries to their staff during time spent travelling within the framework of the Tempus project."

Please note our remarks:

Ref. no.	Name	Comments	Ineligible amount (€)
			122,92
			122,92
			3,00
			100,00
			100,00
TOTAL			448,84

The ineligible amount under this budget heading is equal to € 448,84.

III- EQUIPMENT

According to Art. I.10.2 of the Grant Agreement - Special provisions on the conversion of costs incurred in another currency into euro:

"The co-ordinator shall submit the payment requests in accordance with Article I.4, including the underlying financial statements, in euros.

By way of derogation from Article II.23.4 of the General Conditions, any conversion into euro of actual costs incurred in other currencies shall be made by the beneficiary at the monthly accounting rate established by the Commission and published on its website

(http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm) applicable:

1. on the month of the first pre-financing for all costs incurred until the second pre-financing is received and
2. on the month of the second pre-financing for all costs incurred until the end of the project."

Please note our remarks:

Ref. no.	Item	Comments	Ineligible amount (€)
			2,67
			3,56
			1,43
			5,29
			2,34
			1,60
			1,06
			2,01
			1,41
			11,27
			1,83
			7,92
			1,81
			10,20
			2,31
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Ref. no.	Item	Comments	Ineligible amount (€)
TOTAL			56,71

The ineligible amount under this budget heading is equal to € 56,71.

IV – PRINTING AND PUBLISHING

According to Art. II.19.4 of the grant agreement :

"In addition to any other costs which do not fulfill the conditions set out in Article II.19.1, the following costs shall not be considered eligible:
...(k) deductible VAT."

Please note our remarks:

Ref. no.	Item	Comments	Ineligible amount (€)
			12,04
			50,01
			14,17
TOTAL			76,22

The ineligible amount under this budget heading is equal to € 76,22.

PRINTING AND PUBLISHING COSTS REALLOCATED TO OTHER COSTS

According to point 7.1 (Other costs) of the "Guidelines for the use of the grant":

"This category covers **costs for dissemination of information** (advertising in the media, promotional materials), hire of premises for dissemination events (only with prior written approval), audits (obligatory for all the projects), inter-project coaching (up to a maximum of EUR 2 500), bank charges including bank guarantee charges where requested by the Executive Agency, as well as subcontracting for specific tasks."

Please note our remarks:

Ref. no.	Item	Comments	Ineligible amount (€)
			91,92
			780,00
			248,45
			282,69
TOTAL			1.403,06

The total amount reallocated from the 'Printing and publishing' budget heading to the 'Other costs' budget heading is equal to € 1.403,06.

V – OTHER COSTS

Please note our remarks:

Ref. no.	Item	Comments	Ineligible amount (€)
			134,45
TOTAL			134,45

The ineligible amount under this budget heading is equal to € 134,45.

INDIRECT COSTS:

In accordance with Art. I.3 (d) of the Grant Agreement, we would like to point out that indirect costs are eligible for a flat-rate contribution of maximum 7 % of the total eligible direct costs. Please note that indirect costs have been recalculated as follows:

Total direct eligible costs	7 % of the total direct costs eligible	Declared expenditure paid from Tempus	Ineligible amount
€ 818.447,77	€ 57.291,34	€ 57.313,52	€ 22,18

The ineligible amount under this budget heading is equal to € 22,18.

SUMMARY

On the basis of the above analyses, the project's statement of expenditure is the following:

	AWARDED BUDGET	DECLARED EXPENSES	CONFIRMED EXPENSES	PAID FROM TEMPUS	CO-FINANCED	INELIGIBLE	ELIGIBLE
Staff Costs	327.397,50	339.962,36	339.962,36	286.305,45	53.656,91	0,00	339.962,36
Travel Costs and Costs of Stay	216.286,00	223.871,22	223.871,22	207.888,95	15.982,27	448,84	223.422,38
Equipment Costs	201.075,00	206.131,10	206.131,10	201.063,83	5.067,27	56,71	206.074,39
Printing and Publishing	36.086,00	19.926,92	18.523,86	12.113,98	6.409,88	76,22	18.447,64
Other Costs	37.920,00	29.272,39	30.675,45	22.968,16	7.707,29	134,45	30.541,00
Indirect Costs	57.313,52	57.313,52	57.313,52	57.313,52	0,00	22,18	57.291,34
TOTAL	876.078,02	876.477,51	876.477,51	787.653,89	88.823,62	738,40	875.739,11

Declared co-financing: € 88.823,62

Declared bank interest: € 0,00

In accordance with Art. II.25 & II.26 of the Grant Agreement any unspent and ineligible funds are to be recovered by the Executive Agency under the mandate of the European Commission.

Following the assessment of your statement of expenditure and in line with Art. II 25.1 of the Grant Agreement, an amount of € 875.739,11 has been declared as eligible costs for this project.

According to the Grant Agreement, the Executive Agency shall contribute to 89,89% of the total eligible costs representing € 787.212,71.

Therefore, you may expect a payment of € 78.447,08. This amount represents € 787.212,71 (final grant) minus € 708.765,63 (90% of the maximum grant amount already paid to you).

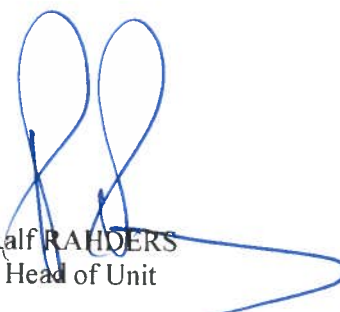
I would like to draw your attention to the fact that, in addition to the means of redress referred to in the agreement, the following means are available for challenging this decision.

If you believe that this decision is affected by an error or irregularity, you may request a review of the Agency's decision, clearly stating the reasons for disagreement, preferably within one month of receiving this letter, by writing to the following address:

Education, Audiovisual and Culture Executive Agency
Mr Ralf RAHDERS
Unit A4 - Erasmus+: Higher Education - International Capacity Building
J-59 04/35
1, Avenue du Bourget
BE-1049 Brussels
EACEA-Tempus-Project-Management@ec.europa.eu

If you believe there has been a maladministration you may also lodge a complaint to the European Ombudsman in accordance with and under the conditions laid down in Article 228 TFEU within two years of becoming aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>).

Yours sincerely,



Ralf RAHDERS
Head of Unit

Cc (by email): Srdjan Stankovic (coordinator), stankovic@etf.rs

